INTERVALE FOOD HUB

56

625

receiving@intervale.org 802.660.0440 x 130



Cross-docking terms Updated January 1st, 2024



Receiving hours are M-F 8:00am - 2:30pm, W by appointment only, and TH-F 8:00am - 2:30pm. Please email the receiving@intervale.org address in advance of your drop off/pickup day to ensure proper transfer of product.



PICKING UP

Vendors who are picking up items CD'd are charged by the following fee structure, dependent on size/amount.

Vendors who are picking up five (5) cases or fewer will be charged a flat fee of \$5.



Vendors who are picking up pallet(s) of product will be charged \$25 per pallet. Anything that requires a forklift or pallet jack to move will be considered a pallet.



OVERNIGHT STORAGE

An overnight storage fee of \$2 per night per cross-dock will be charged for dry, refrigerated, or frozen storage.





There will be a \$2 administrative fee if a delivery does **not** include an invoice or packing slip. Billing for cross-docking will occur quarterly. Please contact the Food Hub Manager to arrange a split-fee agreement between cross-docking parties if desired.

